

ANDHRAPADESH OPEN SCHOOL SOCIETY, HYDERABAD
APPLICATION FOR ISSUE OF DUPLICATE SSC (APOSS) PASS
CERTIFICATE/MIGRATION CUM TRANSFER CERTIFICATE

1.	Name of the applicant (in block letters)	
2.	Address of the applicant	
3.	Father's Name	
4.	Mother's Name	
5.	Name & address of the School/College through which the applicant admitted for the SSC (APOSS) course	
6.	Details of the SSC (APOSS) Public Examination appeared	
	Month & Year of appearance	
	Hall Ticket No	
	Admission No.	
7.	Reasons under which the application for the Issue of duplicate SSC (APOSS) pass Certificate/ Migration cum Transfer Certificate is made	
8.	Whether the damaged Original SSC (APOSS) Pass Certificate/Migration cum Transfer Certificate are available and enclosed	
9.	IF LOST: a) Whether police enquiry certificate is enclosed to the effect that the pass certificate/Migration cum Transfer Certificate lost is beyond recovery b) Whether an affidavit regarding the loss of the Original SSC, APOSS Pass Certificate/Migration cum Transfer Certificate beyond recovery By 1 st Class Magistrate/Notary is attached	
10	Whether Original Challan (power Jyothi No.31816692971) for Rs.100/- paid in favour of the Director (APOSS) in S.B.I towards fee for duplicate SSC (APOSS) Pass Certificate/ duplicate Migration cum transfer Certificate is enclosed? If so furnish the following details	
	Name of Bank	
	Place	
	Date	
	Journal Number	
	Amount	

DECLARATIONS

1. I,.....do hereby declare that original pass certificate/Migration cum Transfer Certificate bearing Regd. No.....of SSC (APOSS) April/May, Oct/Nov.....is neither suspended nor cancelled by the competent authority.
2. I solemnly declare that the particulars furnished above are true to the best of my knowledge and belief.

SIGNATURE OF THE CANDIDATE

NOTE: The furnishing of inaccurate or false particulars will entail, besides withholding of the duplicate SSC, APOSS Pass certificate/Migration cum Transfer Certificate such disciplinary action as may be called for or deemed fit by the Director SSC (APOSS), Hyderabad.

IDENTIFICATION CERTIFICATE

I, Certify that the above particulars furnished by the candidate have been verified and found correct with reference to records of the college and the applicant Sri.....is the same person to whom the original SSC (APOSS) Pass Certificate/Migration cum Transfer Certificate was issued and that the issue of the duplicate/s to the candidate is recommended. **The attested passport size photograph of the candidate is enclosed.**

Signature of the Principal/Head Master/
AI Coordinator with seal

Station:

Date:

The Following Certificates should be sent along with application without fail:

1. Original police Enquiry Certificate to effect that the SSC (APOSS) Pass Certificate cum memorandum of marks /Migration cum Transfer Certificate lost is beyond recovery and the enquiries have been made to trace the Original Certificate but in vain.
2. An affidavit on non- judicial stamp paper/special adhesive worth of Rs.10/- by 1st class Magistrate / Notary (as proforma).
3. Bank challan of Rs.100/- for duplicate Pass Certificate /duplicate Migration cum transfer Certificate.

NOTE: If the spoiled SSC (APOSS) Pass Certificate/Migration cum transfer Certificate or in case pieces of it are available, they may be sent to this office along with the application. In case, the damaged Original Certificate/s is enclosed, police Enquiry Certificate and Affidavit (Notary) not required.

AFFIDAVIT (Proforma)

I,.....S/o,.....D/o.....
.....aged.....Years
R/o.....occupation.....solemnly an oath and
affirmation declare as under.

1. That I have appeared for SSC (APOSS) Public Examination held in the month and year of.....With Hall Ticket. No.....Admn.No.....through.....College/AI.
2. That the original Certificate/s issued to me by the A.P. Open School Society, A.P., Hyderabad has been lost by me while.....**.....and inspite of my best efforts I am unable to trace it and it is beyond recovery. In case it is traced in future, I shall submit it to the Director, A.P. Open School Society, Hyderabad for cancellation.
3. That I am in need of duplicate copy of the said certificate/s for which purpose I am hereby making the declaration as required by the Director, A.P. Open School Society, Hyderabad.

Station:

DEPONENT

Date:

****TO MENTION THE REASONS FOR THE LOSS**