

TELANGANA OPEN SCHOOL SOCIETY, HYDERABAD
APPLICATION FOR ISSUE OF DUPLICATE INTERMEDIATE (TOSS)
PASS CERTIFICATE/MIGRATION CUM TRANSFER CERTIFICATE

1.	<i>Name of the applicant (In Capital letters)</i>	
2.	<i>Address of the applicant</i>	
3.	<i>Father's Name</i>	
4.	<i>Mother's Name</i>	
5.	<i>Name & address of the School/College through which the applicant admitted for the Intermediate (TOSS) course</i>	
6.	<i>Details of the Intermediate(TOSS) Public Examination appeared</i>	
	<i>Month & Year of appearance</i>	
	<i>Hall Ticket No</i>	
	<i>Admission No.</i>	
7.	<i>Reasons under which the application for the Issue of duplicate Intermediate (TOSS) pass Certificate/ Migration cum Transfer Certificate is made</i>	
8.	<i>Whether the damaged Original Intermediate (TOSS) Pass Certificate/Migration cum Transfer Certificate are available and enclosed</i>	
9.	IF LOST: a) <i>Whether police enquiry certificate is enclosed to the effect that the pass certificate/Migration cum Transfer Certificate lost is beyond recovery</i> b) <i>Whether an affidavit regarding the loss of the Original Intermediate (TOSS) Pass Certificate / Migration cum Transfer Certificate beyond recovery by 1st Class Magistrate/Notary is attached.</i>	
10.	<i>Whether the Original DD for Rs.1200/- for Duplicate Pass Certificate and Rs. 800/- for Migration cum TC paid in favour of the Director, TOSS, Hyderabad drawn in SBI /any Nationalized Bank towards fee for duplicate Intermediate (TOSS) Pass Certificate / Migration cum Transfer Certificate is enclosed? If so furnish the Details as below</i>	
	<i>Name of the Bank</i>	
	<i>Place</i>	
	<i>DD No. & Date</i>	
	<i>Amount</i>	

DECLARATIONS

1. I,.....do hereby declare that original pass certificate /Migration cum Transfer Certificate bearing Regd.No. /...../20 is neither suspended nor cancelled by the competent authority.

2. I solemnly declare that the particulars furnished above are true to the best of my knowledge and belief.

SIGNATURE OF THE CANDIDATE

NOTE: The furnishing of inaccurate or false particulars will entail, besides withholding of the duplicate Intermediate, TOSS Pass certificate/Migration cum Transfer Certificate such disciplinary action as may be called for or deemed fit by the Director Intermediate (TOSS), Hyderabad.

IDENTIFICATION CERTIFICATE

I, Certify that the above particulars furnished by the candidate have been verified and found correct with reference to records of the college and the applicant Sri.....is the same person to whom the original Intermediate (TOSS) Pass Certificate/Migration cum Transfer Certificate was issued and that the issue of the duplicate/s to the candidate is recommended. The attested two passport size photographs of the candidate is enclosed.

a)

Pass Photo Size Photo be fixed & attested by AI Coordinator with seal)
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*Signature of the Principal/Head Master/
AI Coordinator with seal*

b)

One spare Pass Photo Size Photo

Station:

Date:

The Following Certificates should be sent along with application without fail:

1. Original police Enquiry Certificate to effect that the Intermediate (TOSS) Pass Certificate cum memorandum of marks /Migration cum Transfer Certificate lost is beyond recovery and the enquiries have been made to trace the Original Certificate but in vain. In case the loss of both S.S.C (TOSS) and Intermediate (TOSS) Certificate/Migration cum transfer Certificate is certified in a single certificate and the original is submitted to SSC (TOSS), the Xerox copy should be attested by a Gazetted Officer.
2. An affidavit on non- judicial stamp paper/special adhesive worth of Rs.100/- by 1st class Magistrate / Notary (as proforma).
3. Bank challan of Rs.2000/- for duplicate Pass Certificate(Rs.1200/-)/duplicate Migration cum transfer Certificate (Rs.800/-).

NOTE:If the spoiled Intermediate (TOSS) Pass Certificate/Migration cum transfer Certificate or in case pieces of it are available, they may be sent to this office along with the application. In case, the damaged Original Certificate/s is enclosed, police Enquiry Certificate and Affidavit (Notary) not required.

AFFIDAVIT (Proforma)

I,.....S/o,.....
D/o.....aged.....Years
R/o.....occupation.....solemnly an oath and affirmation
declare as under.

1. That I have appeared for Intermediate (TOSS) Public Examination held in the month and year of.....With Hall Ticket. No.....
Admn.No.....through.....College/AI.
2. That the original Intermediate Pass Certificate / Migration cum Transfer Certificate/s issued to me by the Telangana Open School Society, Hyderabad has been lost by me while.....
and inspite of my best efforts I am unable to trace it and it is beyond recovery. In case it is traced in future, I shall submit it to the Director, Telangana. Open School Society, Hyderabad for cancellation.
3. That I am in need of duplicate copy of the said Intermediate (TOSS) Pass Certificate / Migration cum Transfer certificate/s for which purpose I am hereby making the declaration as required by the Director, Telangana Open School Society, Hyderabad.

Station:

DEPONENT

Date:

****TO MENTION THE REASONS FOR THE LOSS**

Note: **When both original Pass Certificate and Migration cum Transfer Certificate are lost, the loss of both the certificates should be mentioned in the Police Certificate and in the affidavit.**